

Professional Staff Leaves and Absences

It is the belief of the Board of Education that members of the professional staff have a primary commitment to the 190 day school calendar. Adequate provisions are already provided for appropriate leaves of absences. Therefore, requests for unpaid personal leave time during the school calendar year should only be approved based on highly unusual circumstances and/or obvious educational benefit to the students. Vacations should be planned to not interfere with the instructional program of the schools.

If a request for unpaid leave time is made, it shall be in writing. It shall require Board of Education approval and shall be placed on the Board's agenda.

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